26 June 2019

Mr. Aftab Siddiqui, Chair, Address Supporting Organization (ASO)
Alan Barrett, Chair, Numbers Supporting Organization (NRO)
Katrina Sataki, Chair, County Code Names Supporting Organization (ccNSO)
Keith Drazek, Chair, Generic Names Supporting Organization (GNSO)
Maureen Hilyard, Chair, At-Large Advisory Committee (ALAC)
Manal Ismail, Chair, Governmental Advisory Committee (GAC)
Fred Baker, Co-Chair, Root Server System Advisory Committee (RSSAC)
Brad Verd, Co-Chair, Root Server System Advisory Committee (RSSAC)
Rod Rasmussen, Chair, Security and Stability Advisory Committee (SSAC)

Re: Update and Information on IRP IOT Re-Composition

Dear SO/AC Leadership,

Thank you for your continued interest and help in recomposing the Independent Review Process (IRP) Implementation Oversight Team (IOT). While ICANN org previously issued a call for more volunteers to join as members of the IOT, we acknowledge that more detail was required to assist your entities in helping us achieve a broader and active membership. As the Board committee with oversight responsibility of ICANN's accountability mechanisms, the Board Accountability Mechanisms Committee (BAMC) considers the work of the IOT to be paramount to ICANN's accountability. The BAMC is committed to ensuring that, in fulfilling its responsibility, the work of the IOT is completed in a timely and efficient manner. While the dedication of those who have been regular IOT participants is very much appreciated, we also acknowledge that this is a very important and heavy load to be shouldered by so few community members. As such, we seek your help in finding additional volunteers within your community that meet the qualifications identified below to join the IOT and help to conclude its work in a timely fashion.

Skills and Experience Required

The IOT has very important work remaining, including the finalization of a set of Updated Supplementary Procedures that will define the conduct of IRPs and assure that the purposes of the IRP are upheld. These Procedures must also align with principles of international arbitration. As a result, those members of our community that you identify and encourage to join the IOT, should have the necessary legal or judicial skills and experience in disputes such as IRPs, arbitrations, or other alternate dispute resolution processes. Specific familiarity with ICANN's accountability mechanisms is another important skill that we hope to see amongst new members. No single candidate must bring all of this experience, but as we look at the IOT as a whole, we are striving for a variety of experiences that, taken together, make the IOT well-suited to finalize a set of procedures to conduct IRP proceedings. IOT members must also have the time and availability to attend at least a one hour call each week to participate on IOT telephonic meetings, as well as sufficient availability to contribute to the work online.

Targeted Size of Recomposed IOT

The BAMC has identified that in addition to the existing IOT members, if they wish to remain, an additional six to ten new active members would be ideal to increase participation and diversity of the group. When the IOT was originally conceived in 2015 during the Cross-Community Working Group on Enhancing ICANN Accountability, the CCWG leadership sought only seven members. The BAMC concurs that small, focused, dedicated group is appropriate for this specialty work, and potentially doubling the size of the currently active membership is expected to result in a group that can meet quorum while bringing skilled new voices to the table.

Consultation Request

The Bylaws state that an IOT shall be "established in consultation with the Supporting Organizations [SOs] and Advisory Committees [ACs]" and "comprised of members of the global Internet community."[1] The BAMC therefore kindly requests that the SOs and ACs do two things to consult on the membership of the IOT:
1. Circulate this call to your membership to identify any interest among your membership in conducting this important work; and
2. Actively engage with those people in your membership and network that you think meet the skills and availability, and encourage them to apply.

If any SO/AC wishes to vet candidates through its own candidate selection process, the BAMC welcomes that work, diligence, and indication of support when passing the candidate further into the process. SOs and ACs may also encourage direct submission by interested candidates.

Application Process

Interested candidates should submit to ICANN an expression of interest (EOI) describing how his or her experience aligns with the skills identified, as well as a commitment to the estimated time demands. If a candidate is submitting with the support of an SO/AC, that should also be identified in the EOI. The EOIs should be sent to IRP-IOT-EOI2019@icann.org by 31 July 2019.

The EOIs of the candidates that meet the qualifications will be provided to the BAMC for evaluation and identification of new members. Any candidate not selected to be a member of the IOT will have the opportunity to be an observer to the IRP efforts as the work will continue to be done in a transparent manner.

Additional Work of the IOT

In addition to the finalization of the updated IRP Supplementary Procedures, the IOT is also responsible for developing the rules for the Cooperative Engagement Process,[2] making recommendations of trainings for the IRP Standing Panel, developing the recall process for

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[1] ICANN Bylaws, Art. 4, § 4.3(n) (https://www.icann.org/resources/pages/governance/bylaws-en/#article4).
[2] The Cooperative Engagement Process is a voluntary non-binding process under the IRP invoked by a complainant prior to the filing of an IRP for the purpose of resolving or narrowing the issues that are contemplated to be brought to the IRP. *See id.* at Art. 4, § 4.3(e).

Standing Panel members, and developing the rules governing appeals from IRP panel decisions.[3] After the completion of the Updated Supplementary Procedures, the BAMC looks forward to the continued efforts of the IOT on these other important areas that the ICANN Community has identified as important to fully implement and achieve the enhanced outcomes of the updated IRP.

We appreciate your continuous support and would be grateful if you could submit your identified candidates by the end of July.

Best regards,

León Sánchez
Chair, ICANN Board Accountability Mechanisms Committee (BAMC)

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3 See Bylaws, Art. 4, § 4.3(j)(i) and 4.3(j)(iii) (https://www.icann.org/resources/pages/governance/bylaws-en/#article4).